

Liberty Christian School

1301 S. Highway 377
Argyle, TX 76226
(940) 294-2000



Job Description

Position Title:	Upper School Assistant Coach	Date Modified:	April 29, 2019
Reports To:	Varsity Head Coach	FLSA Classification:	Exempt

Position Purpose

Assist the head coach in carrying out assigned responsibilities. Provides sports activity supervision, training, and coaching to student athletes as assigned by the head coach.

Major Responsibilities and Duties

- Instructs athletes in the fundamental skills, strategy and physical training necessary for them to realize a degree of individual and team success
- Provides instruction that will lead to the formulation of moral values, strong work ethic, responsibility, team work, sportsmanship, self-discipline, leadership, and self-confidence
- Maintains discipline and works to increase morale and cooperation within the school athletic program and school community
- Supervises all practices, games, team trips, locker rooms, and all athletic facilities
- Updates knowledge of technical aspects of the assigned sport and willingness to continue to learn and examine new ideas pertinent to the assigned sport or coaching in general
- Works with the varsity head coach in uniform and equipment maintenance and inventory
- Works within the policies within the athletic department and school to address issues or concerns
- Updates the varsity head coach frequently during season about any issues, concerns, or highlights
- Develop a weekly communication plan to parents and faculty
- Responsibilities and tasks outlined in this document are not exhaustive and may change as determined by the needs of the school
- Any additional responsibilities assigned by the Athletic Director and head coach

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Qualifications

- High school diploma or equivalent.
- Excellent verbal and written communications skills.
- Demonstrated leadership and facilitative skills
- Preferred coaching experience in assigned sport
- Mature relationship with Christ

Physical Requirements and Work Environment

- Works in an environment with a wide variety of challenges, deadlines, and a varied and diverse array of contacts.
- May work at a desk and computer for extended periods of time.
- Regularly use close and distance vision.
- May stand for extended periods of time.
- Works primarily in a traditional climate-controlled office environment.
- Work intermittently in outside weather conditions, including extreme heat and cold.
- Be able to occasionally lift up to 30 lbs.
- Seasonal Part-time position
- Communicate effectively both orally and in written contexts.

Employees who disclose confidential or proprietary information to those without a legitimate need to know or who disclose confidential or proprietary information observed or heard without proper authorization may be subject to corrective action up to and including termination. If an employee overhears or observes another employee sharing or discussing confidential or proprietary information in an inappropriate area, the Human Resources Office should be contacted.

Please confirm your understanding of this job description for your position with Liberty Christian School. By signing below, you also understand and acknowledge that your employment is at-will and either Liberty Christian School or you may end the employment relationship at any time, for any reason or no reason, with or without cause or notice.

Signature: _____

Date: _____